



2022 BALCKBERRY FESTIVAL VENDOR GUIDE

EVENT DATES AND TIMES:

- 9/3/22 11AM to 8PM
- 9/4/22 11AM to 7PM
- 9/5/22 11AM to 6PM

LOCATIONS:

- Boardwalk booths are located on the Louis Mentor Bremerton Boardwalk. 2nd St, Bremerton, WA 98337.
- [Google Map](#)
- <https://www.bremertonwa.gov/Facilities/Facility/Details/Louis-Mentor-Boardwalk-23>
- Family Stage and more booths are located starting at the corner of 2nd Street and Washington Ave, Bremerton, WA 98337.
- 2nd Street Vendors are located at 2nd Street, Bremerton, WA 98337 between the Kitsap Credit Union and the Harborside garage.

LOAD-IN:

- **Bremerton Boardwalk Friday 9/2/22 from 9AM to 5PM**
 - Load-in Windows that you preselected:
 - 9AM to 12PM
 - 12PM to 2PM
 - 2PM to 5PM
- **2nd Street Load-in Saturday 9/2/22 7AM to 10AM**

CHECK-IN AREA:

- Bremerton Boardwalk - The check-in area will be located under a tent at the entrance to the Bremerton Boardwalk on 2nd Street across from the bathrooms. 2nd Street, Bremerton, WA 98337.
- 2nd Street - 2nd Street Check-in will be located at the end of 2nd Street and Pacific St in front the Harbor Garage.

VENDOR RULES AND GUIDELINES

FIRE MARSHAL RULES AND REGULATIONS:

1. All extension cords must be of sufficient size to handle any applied electrical loads.
2. Every site must have at least one 2A10BC fire extinguisher. A class K fire extinguisher is required if deep fat frying.
3. All sites must have a flame proof label on the tent/canopy. No more than 10 gallons of LPG may be kept at any one site. All containers are considered full and must be secured.
4. All tent/canopies securely fasten to the ground or other support that will not affect escape if needed.
5. All sites are subject to inspections and may be asked to cease operations until safety concerns are addressed.
6. The Fire Marshal reserves the right to add or modify requirements as needed to ensure the safety of everyone involved.
7. A fire inspection will take place BEFORE the event begins. You must pass the fire inspection to open for the festival. ALL RULES AND REGULATIONS WILL BE STRICTLY ENFORCED.
8. The Bremerton Fire Marshall has the right to close booths based upon their discretion on a case-by-case basis.



SAFETY:

1. Masking is recommended for unvaccinated folks and everyone depending on your comfort level.
2. All vendors are required to have hand sanitizer available.
3. Additional hand washing and sanitation stations have been placed throughout the festival.
4. Regular cleaning of all high touch surfaces has been implemented.
5. All vendors are required to have a fire extinguisher. ABC for standard vendors and a Class K for food vendors.
6. The Covid-19 warning from the event organizers makes it clear that festival participants, not festival organizers, assume responsibility for any danger: "You assume all risks, hazards, and dangers arising from or relating in any way to the risk of contracting a communicable disease or illness—including, without limitation, exposure to COVID-19 or any other bacteria, virus, or another pathogen capable of causing a communicable disease or illness, whether that exposure occurs before, during, or after the event, and regardless of how caused or contracted—and you hereby waive any and all claims and potential claims against the Event Organizers, the event venue and all relatable organizations and staff participating in the event.

PAYMENT AND PLACEMENT:

1. Booths are only secured by payment. Booths will not be held without payment.
2. Cancellation: No Refunds 45 days prior to the event.
3. Your booth placement will not be finalized until 30 days prior to the event. A festival map will be sent out.
4. Insurance Info: Each vendor will obtain his or her own liability insurance in the amount of not less than \$1,000,000 single limit liability for all days of the Blackberry Festival. You must add Bremerton Rotary Foundation / Blackberry Festival, City of Bremerton, and Port of Bremerton as Additional Insured.
5. Previous year vendors are given priority placement and must be in good standing.
6. We limit duplication of foods and crafts, so acceptance is on a first-paid basis.
7. Your booth shall not exceed the area paid for. This includes all storage space, support devices, weights, etc. used to stabilize your booth. We are on a concrete boardwalk. There is NO storage area around your booth space. If you need more than the allotted space, please purchase an additional space.

POWER:

1. 50 Amp power is NOT available, only limited 110v power is available on portions of the boardwalk.
2. Power is NOT available on 2nd Street.

CONCESSIONAIRES / FOOD VENDORS:

1. A grey water tank is provided underneath the stairs at the port bathrooms / pump house.
2. Offsite catering license is required.
3. Current Food Handlers Card; at least one person with a Food Handler's card
4. All food booths must have a protective non-pervious cover (or can use 4 X 8 sheet of plywood) under all cooking areas; this will be checked before opening on Saturday morning.
5. Health Department requires a minimum of ten (10) days to validate permits. Permits are ONLY obtained online. www.kitsappublichealth.org.
6. ALL food booths will be inspected prior to the opening of the festival.
7. Water is limited to a single spicket. Water is not available in the booth locations.



TAXES:

1. Vendors must meet all requirements established by the Bremerton-Kitsap Health District, Bremerton Fire Marshal Office, and City of Bremerton.
2. Vendors are responsible for paying their own Washington State Department of Revenue Excise Tax as well as all local city and county taxes.

PARKING:

1. A vendor lot will be located on 16th and Chester Ave for free vendor parking. A shuttle service will run continuously Saturday – Monday.
2. There is convenient parking under the Hampton Inn hotel connected to the boardwalk—approximately \$12 a day. There are numerous other lots solicited for paid parking within a 1 to 3-block area of the festival.
3. Because we are in a limited access area, it is recommended that vendors bring supply carts for the limited distance you must move your merchandise for re-stocking supplies.

WEATHER:

1. At times, the wind does come up off the water. **Mandatory:** Make sure you have your booth anchored very well and secure merchandise so it cannot blow about. You may NOT tie your booth off on the rail.
2. The event will only be shut down in the case of public safety. Please be prepared for rain.

GARBAGE AND DAMAGES:

1. A dumpster is provided and will be located toward the ferry terminal.
2. All vendors are required to dispose of their own trash.
3. A \$25 garbage fee will be applied for any booths left with garbage.
4. A damage fee will be invoiced to the vendor if any damages occur to the booth space, including grease stains, paint, etc.

SECURITY:

1. General security will be provided on Friday, Saturday, and Sunday nights.
2. Please do not leave money in the cash registers or anything of great value.

SAFETY:

1. During festival hours, you will not be allowed to take your vehicle back on the boardwalk once you have unloaded your equipment. If you park without paying, you will be ticketed, or your vehicle may be towed at your expense.
2. In case of medical or fire emergency, please call 911.

POWER:

1. Power is limited and only booths requesting power will receive access to power.
2. If you have requested electricity and were told it would be available, please bring heavy-duty and 50ft electrical cords in case you must plug into a distant outlet.
3. No power is available on the 2nd Street craft fair.



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Please initial that you agree and understand the above Fire Marshall rules: _____

Please sign that you agree to the vendor guide rules and regulations.

Vendor Booth Name: _____

Signature: _____ Date: _____